

Baldwin Wallace University Honors Summer Program for High School Students

The Honors Program is seeking a summer intern to help support our residential summer program focused on helping high school students between their sophomore and junior year learn about college and increase their comfort in a college setting. This opportunity involves being the Lead Camp Coordinator who manages the 13-day residential academic and cultural enrichment camp program on the Berea, OH campus of Baldwin Wallace University.

Description of the Minds Matter Cleveland Rising-Junior Summer Program: June 17-29, 2018

- This is a 13-day, residential program that Honors is hosting exclusively for Minds Matter, a college-mentoring and prep program for low-income/high-achieving students in the Cleveland area. Learn more about Minds Matter here: <http://www.mindsmattercleveland.org/>

Practicum Duties and Responsibilities:

- Collaborate regularly with BW Honors Program Director/Associate Director on plans and progress (2-3 meetings—may be virtual—in April and May)
- Live in the camp residence hall for the duration of the program
- Plan evening activities for the program
- Collaborate with and oversee two BW student counselors
- Assist with the flow of the camp, including organizing and overseeing approximately 15-30 high school students, ensuring that the students are where they need to be, transporting students to off-campus activities, and negotiating conflict between students
- Serving as the main liaison between the students and the BW Honors Program Director/Associate Director

Qualifications for Position:

- Strong organizational skills and attention to detail
- Ability to represent the Honors Program positively, enthusiastically, and professionally in written and oral communication
- Ability to lead teenagers, maintaining a focus on safety, fun, positive group dynamics, and learning
- BW large-van certification (acquired prior to June 16, 2017)

Compensation:

- \$1500 and room and board for the duration of the camp

To Apply:

- Please send a resume and short letter of interest discussing any relevant experience and reasons for interest in the position to Margaret Stiner, Honors Program Associate Director, mstiner@bw.edu, by March 16, 2018.

Baldwin Wallace University is an EEO/AA employer and educator. At BW, we support and encourage diversity in a variety of forms. We value and appreciate inclusive excellence in the classroom, within extracurricular activities, and as we engage our community. <https://www.bw.edu/>