

ANNOUNCEMENT OF VACANCY

January 18, 2018

Details:

Position: Long Term Science Substitute Teacher (DX or DI certified)
Reports to: Co-Leaders
Pay Rate: Substitute Pay Rate
Location: University High School
Start Date: March 2018
Group: EduStaff

Qualifications:

- Must be “highly qualified” under the No Child Left Behind Act
- Valid Michigan teaching certification with appropriate endorsement(s)
- Instructional and classroom management skills

Duties and Responsibilities:

- Teach district approved curriculum, high school science
- Develop lesson plans and instructional materials to provide individualized and small group instruction in addition to whole group instruction
- Work collaboratively with other staff members
- Communicate regularly with parents outside normal classroom day by means of newsletters, notes, phone calls, conferences, etc.
- Evaluate pupils’ academic and social growth, keep appropriate records and prepare progress reports
- Be available to students and parents for education-related purposes outside the instructional day
- Use MISTAR to record student attendance daily

Other qualifications are considered in the final selection of a person to fill this position. The search for a highly qualified applicant for this position is not restricted to this district.

Applicants will be interviewed by district staff and hired through EduStaff, a third-party administrator.

Application Deadline:

Until Filled

Application Procedure:

External Applicants Apply:

- Go to www.oakland.k12.mi.us/ohrc
- Click “View all open Positions in OHRC Districts”
- Click “Broken Down by District”
- Click “Ferdale Public Schools”
- Click on Desired Position
- Click on “Apply” button in the upper right corner and follow prompts

For questions regarding this position please contact the Human Resources office at 248-586-8662.

An Equal Opportunity Employer

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